

## Kick off - Project Meeting

Place: <i>Zoom</i>	Meeting start: 15.01.2021 9AM CET
Chair: <i>Prof. Harsha Ratnaweera</i>	Meeting end: 15.01.2021 11AM CET
Referent: <i>Ms. Susann Andersen</i>	Distribution:
Edited:	

### 1. EXECUTIVE SUMMARY

**Partners agreed on priorities for the next period:**

1. Fill in WP and task leaders + resource persons in [Groupmap](#)

### 2. IMPORTANT DATES

Meeting	Organizer	Date
<b>Task leaders + resource person review</b> Zoom: <a href="https://nmbu.zoom.us/j/67675707309">https://nmbu.zoom.us/j/67675707309</a>	<b>NMBU</b>	<b>22.01.21 (11-1PM CET)</b>

### 3. ACTIONS AGREED

No	Actions	Task owner	Deadline
	Groupmap – Confirm/Fill in: WP and task leaders, resource persons	<b>All</b>	20. Jan 21
	'Kick-off meeting for the Erasmus+ Knowledge Alliances 2020 selected projects': Harsha and Susann will attend 28/1 – forward questions to Harsha	<b>Harsha</b>	27. Jan 21

### 4. TENTATIVE AGENDA OF THE NEXT MEETINGS

22. Jan: Review task leaders + resource persons

#### Agenda

- Introduction to the project and activities
- Project structure and work plan
- Information from EU & formalities
- Planning of work plan for the next year

#### Introduction to partners/participants

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- All partners presented themselves, their team + relevant activities and specializations to the project

### Introduction to the project and activities

- Harsha briefly went through the history of the project: from application submitted (26.02.20) to award notification (30.07.20)
- We scored the lowest on “Impact and dissemination” – 13/20 (overall score 82/100)
- Logo: Let us know if you have any comments/ideas etc



Three main objectives: (1) To strengthen the innovation capacity of the water industry (2) to tackle the digital skills mismatch in the water industry (3) To improve social engagement of universities educating water specialties

### Project organization

- Project coordinator and the team (Harsha, Zakhar and Susann)
- Project steering committee (one representative of each partner organization)
- Project management committee (WP leaders + 5 cross-cutting actions leaders)
  - • Prof Martin Oldenburg (HS OWL, DE)- Quality Assurance,
  - • Prof George Papadopoulos (UCY, CY) – Big Data/IoT and Cyber security
  - • Prof Marian Barbu (UGAL, RO) – SCADA and process control
  - • Dr Vincent Wolfs (SumAqua, BE)- SME perspectives
  - • Mr Markus Beine (STEB, DE) - End-user perspectives.

### Meetings and mobilities

- 2 two student gatherings of 1 week in Belgium and Turkey with 2 students each.
- Three staff gatherings of 3-4 days (including travel) will take place in Norway, Turkey and Cyprus.
- The main core activity of the gathering will be the various workshops and Innovation Camps.
- Six video project meetings (3 hybrid meetings when the staff meets in Norway, Cyprus and Romania)
- >2 web-based meetings per year.

Johannes Lohaus: Suggested to have a dissemination event in Munich

### Formalities:

- Grant agreement is signed between EU-EACEA and NMBU

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- Meeting 28. Jan: Harsha and Susann will attend - send questions
- Partnership agreement is signed between NMBU and partners
- 40% of funds received and transfer to partners initiated

### Budget:

- Time sheets (TS) and joint declaration (JD) – we will send you more information about this. It is formal documents that indicates time of work
- Travel budget is a bit tight (Unit cost per participant 100 – staff, 50 – students)
- [Annex B](#)

### Work structure and planning

#### [Annex C](#)

The following WP leaders were confirmed:

**WP1 leader:** Bjørn EWA

**WP2 leader:** UCY

**WP3:** Vincent Wolf

**WP4:** Martin ThOwl

**WP5:** Turker Turken Memsis

**WP6:** Patrick – tbc

**WP7:** Harsha Ratnaweera – NMBU

### Overview of plans for 2021:

#### WP1

- Report on stakeholders and needs analysis
- Report “Anchors & Engines for water digitalisation”
- Digital Water Roadmap for education, research and innovation

#### WP2

- Report on partners’ assets
- Report on best practices in teaching digital water subjects
- Digital Water Curriculum description
- Syllabi for courses

#### WP3

- Concepts document

#### WP4

- Quality assurance plan

#### WP6

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- Dissemination & Exploitation Plan
- WP7**
- Management meetings
  - Guide
  - Communication tools

### 6. LIST OF ATTENDEES

#### Meeting participants

No.	NAME	Country	Email	UNIVERSITY/SME
	Prof Harsha Ratnaweera	NO	<a href="mailto:harsha.ratnaweera@nmbu.no">harsha.ratnaweera@nmbu.no</a>	NMBU
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### 7. ANNEXES

#### Annex A:



Digiwater-partnerin  
fo.pdf

#### Annex B:



Digiwater-kickoff-H  
arsha.pdf

#### Annex C:



Digiwater  
Work-Zakhar.pdf